

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

1. The district/organization has submitted OR will be submitting the annual General Statement of Assurance

☒ * Yes

2. The district/organization understands that if ADE is not updated with the organization's SAM.gov information, including CCR expiration, that funding for the organization can be placed on hold.

☒ * Yes

* 3. Please provide a short description of your project in one to two paragraphs:

All teachers will receive professional development in the use of data to inform instruction; implementing balanced assessment practices; implementing Beyond Textbooks effectively; technology use in the classroom; school to home communication and inclusive beliefs and practices. The professional development has been aligned to meet the State academic standards and to improve teaching and student learning and achievement.

Budget

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

☐ By checking this box the LEA is waiving allocation for this grant and acknowledges that choosing to waive this grant will result in the reallocation of these funds.

Indirect Cost	
Total Allocation	\$19,518.33
Budgeted Amount (Contributing to Indirect Cost)	\$19,518.33
Excludable Costs	\$0.00
Indirect Cost Rate	0.00%
Max Indirect Cost based on Budgeted Amount	\$0.00
Max Indirect Cost based on Total Allocation	\$0.00

Budget By Function Codes

Object Code	Total
6100 - Salaries	\$18,001.06
6200 - Employee Benefits	\$1,517.27
6300 - Purchased Professional Services	\$0.00
6400 - Services	\$0.00
6500 - Other Purchased Services	\$0.00
6600 - Supplies	\$0.00

6731 - Supplies (Under \$5,000)	\$0.00
6732 - Supplies (Under \$5,000)	\$0.00
6734 - Supplies (Under \$5,000)	\$0.00
6735 - Supplies (Under \$5,000)	\$0.00
6737 - Supplies (Under \$5,000)	\$0.00
6738 - Supplies (Under \$5,000)	\$0.00
6733 - Capital (\$5,000 or Above)	\$0.00
6736 - Capital (\$5,000 or Above)	\$0.00
6739 - Capital (\$5,000 or Above)	\$0.00
6800 - Other Expenses	\$0.00
6910 - Indirect Cost Recovery	\$0.00
0190 - Capital Outlay	\$0.00
Total	\$19,518.33
Adjusted Allocation	\$19,518.33
Remaining	\$0.00

Budget Detail

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Indirect Cost	
Total Allocation	\$19,518.33
Budgeted Amount (Contributing to Indirect Cost)	\$19,518.33
Excludable Costs	\$0.00
Indirect Cost Rate	0.00%
Max Indirect Cost based on Budgeted Amount	\$0.00
Max Indirect Cost based on Total Allocation	\$0.00

6100 - Salaries - \$18,001.06 ▼

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6100 - Salaries	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.) ▼	13	1.00	\$17,201.06	\$17,201.06

Narrative Description

Leadership will increase opportunities for professional growth for all staff members, based on walk-through data, formal evaluations and/or self-reflection, that allow all staff to improve their teaching craft and encourage the development of leadership skills.

Stipends to pay teachers for off duty contract hours for professional development plan to coordinate and address identified areas needing improvement 2 PD hour each: 13 teachers at \$200.00 to equal \$2600.00

Stipends to pay teachers for off duty contract hours for Engage NY Reading Curriculum professional development for 6 hours: 13 teachers at \$200.00 to equal \$2600.00

Stipends to pay teachers for off duty contract hours for 4 professional development hours in the use of Planbook.com in the classroom 13 teachers at \$200.00 to equal \$2600.00

Stipends to pay teachers for off duty contract hours for 4 hours of professional development in implementing balanced assessment practices: 13 teachers at \$200.00 to equal \$2600.00.

Stipends to pay teachers for off duty contract hours for 3 hours of professional development in Reading A-Z Curriculum: 10 teachers at \$200.00 to equal \$2000.00.

Stipends to pay teachers for off duty contract hours for 4 hours of professional development in Phonics Instruction: 7 teachers at \$200.00 to equal \$1400.00.

Stipends to pay teachers for off duty contract hours for 3 hours of professional development in School to Home Communication. 13 teachers at \$175.00 to equal \$2275.00

Revision: Stipends to pay teachers for off duty contract hours for 3 hour professional development in School to Home Communication: 13 teachers at 261.62 to equal \$3401.06

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6100 - Salaries	2300,2400,2500,2900 - Support Services (General, School, Central Services, Other) ▼	1	1.00	\$800.00	\$800.00
Narrative Description					
Stipends to pay leadership to develop and implement a system for auditing the quality of evaluation and support systems; Auditing will include monitoring the teachers and how well they are able to use the programs that the professional development was presented. 1 administrator 4 hours at \$200.00 to equal \$800.00					
Total for 6100 - Salaries					\$18,001.06
Total for all other Object Codes					\$1,517.27
Total for all Object Codes					\$19,518.33
Adjusted Allocation					\$19,518.33
Remaining					\$0.00

Budget Detail

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Indirect Cost	
Total Allocation	\$19,518.33
Budgeted Amount (Contributing to Indirect Cost)	\$19,518.33
Excludable Costs	\$0.00
Indirect Cost Rate	0.00%
Max Indirect Cost based on Budgeted Amount	\$0.00
Max Indirect Cost based on Total Allocation	\$0.00

6200 - Employee Benefits - \$1,517.27 ▼

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6200 - Employee Benefits	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.) ▼	13	1.00	\$1,444.09	\$1,444.09

Narrative Description

8.39% equaling \$1444.09 to supplement a portion of the mandatory federal and state benefits that are being paid for the professional development stipends

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6200 - Employee Benefits	2300,2400,2500,2900 - Support Services (General, School, Central Services, Other) ▼	1	1.00	\$73.18	\$73.18

Narrative Description

9.14% equaling \$73.18 to supplement a portion of the mandatory federal and state benefits that are being paid for the professional development stipends.

Total for 6200 - Employee Benefits

\$1,517.27

Total for all other Object Codes

\$18,001.06

Total for all Object Codes

\$19,518.33

Adjusted Allocation

\$19,518.33

Remaining

\$0.00

Budget Overview

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Function Code Object Code	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.)	2300,2400,2500,2900 - Support Services (General, School, Central Services, Other)	Total
6100 - Salaries	17,201.06	800.00	18,001.06
6200 - Employee Benefits	1,444.09	73.18	1,517.27
Total	18,645.15	873.18	19,518.33
Adjusted Allocation			19,518.33
Remaining			0.00

Budget Overview Plus/Minus

Destiny School, Inc. (048701000) Charter District - FY 2022 - **Low Risk** - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Function Code Object Code	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.)	2300,2400,2500,2900 - Support Services (General, School, Central Services, Other)	Total
6100 - Salaries	17,201.06 +\$1,126.06	800.00	18,001.06 +\$1,126.06
6200 - Employee Benefits	1,444.09 +\$157.09	73.18	1,517.27 +\$157.09
Total	18,645.15 +\$1,283.15	873.18	19,518.33 +\$1,283.15
Adjusted Allocation			19,518.33
Remaining			0.00

Program Narrative Questions

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

* 1. Describe the activities to be carried out by the LEA and how these activities will be aligned with challenging State academic standards.

All teachers will receive professional development in the use of data to inform instruction; implementing balanced assessment practices; implementing Beyond Textbook and Engage New York effectively; technology use in the classroom; school to home communication and inclusive beliefs and practices. The professional development has been aligned to meet the State academic standards and to improve teaching and student learning and achievement.

* 2. Describe the LEA's system of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

Leadership will increase opportunities for professional growth for all staff members, based on walk-through data, formal evaluations and/ or self-reflection, that allow all staff to improve their teaching craft and encourage the development of leadership skills.

3. If applicable, describe how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities (school improvement) under section 1111(d) and have the highest percentage of children counted under section 1124(c).

Destiny School is comprised of only one school so all funds will be used to support that school.

4. In regard to the LEA Integrated Action Plan (IAP), describe how the LEA will use data and ongoing consultation described below to continually update and improve activities.

CONSULTATION - In developing the application, a local educational agency shall -

(A) meaningfully consult with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in a local educational agency that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this title;

(B) seek advice from the individuals and organizations described in subparagraph (A) regarding how best to improve the local educational agency's activities to meet the purpose of this title; and

(C) coordinate the local educational agency's activities under this part with other related strategies, programs, and activities being conducted in the community."

*

The school improvement team consisting of the Principal, Title I Director, Special Education Director, School Business Manager, Classroom Teachers, Parents, and School Board Members work together to determine areas of weakness and how to address those areas to achieve success on an annual basis. Periodically, the team will evaluate the professional plan to ensure the teachers are comprehending and using the techniques provided. The professional development hours are divided as follows:

Stipends to pay teachers for off duty contract hours for professional development plan to coordinate and address identified areas needing improvement 2 PD hour each: 13 teachers at \$200.00 to equal \$2600.00

Stipends to pay teachers for off duty contract hours for Engage NY Reading Curriculum professional development for 6 hours: 13 teachers at \$200.00 to equal \$2600.00

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Revision: Stipends to pay teachers for off duty contract hours for 3 hour professional development in School to Home Communication: 13 teachers at 261.62 to equal \$3401.06

Eligible Private School Service

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

☐ N/A - Please select if LEA is a Charter District

PPA Calculation

Title II LEA Original Allocation		\$ 19,518.33
Title II LEA Private Schools Administrative Costs to Provide Private School Services <i>This includes the cost to administer Title II funds to private schools. This may include indirect costs and the percentage of salaries of Federal Projects Director and/or Professional Learning Director administrative costs to provide services. Object code 100/200/300 (41, 51).</i>	*	\$ 0.00
Title II Adjusted LEA Total Allocation <i>This is the amount of Title II funds remaining for the LEA to use.</i>		\$ 19518.33
Number of Total Students in LEA <i>Enter the total amount of all students enrolled within the LEA. This includes both Title I and Non-Title I students.</i>		327
Total Number of Students in Participating Private Schools <i>After consulting with the private schools, enter the number of ALL students enrolled in the participating private school(s).</i>	*	0
Sum of Total Number of Both LEA and Private School Students		327
Title II Adjusted Per Pupil Amount (PPA) <i>This is the sum of both LEA and private school students divided into the adjusted LEA Total Allocation.</i>		\$ 59.69

Determine Each Private School's Allocation

* Has the LEA provided consultation to participating private schools or at least tried to contact the private school a minimum of three times to establish consultation?

☒ Yes

☐ No

Non-Participating Private Schools

After contacting, or attempting to contact the private school, the LEA will enter every private school that is not participating and select a participation status, either "Not Participating" or "No Reply".

School	Participation Status
▼	▼

Participating Private Schools

After meeting with the private school, the LEA will list each participating private school below and enter their total number of private school students. The number of students for each private school is then multiplied by the total PPA to determine each private school's allocation.

School	Total Number of Students in Participating Private School	Private School Allocation
▼	0	\$ 0.00
Total Private School Allocation:		\$ 0.00

Recruitment Stipends

Destiny School, Inc. (048701000) Charter District - FY 2022 - **Low Risk** - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Recruitment Stipends

Guidance on Recruitment Expenditures - (ESEA, Section 2103(b)(3)(B))

Local Education Agencies (LEAs) may utilize Title II-A funds to pay for recruitment expenses and offer recruitment stipends to teachers and principals. These educators may be new hires and/or district transfers. Teachers must be assigned to teach academic subjects in which there exists a documented shortage of Appropriately Certified teachers within a school or LEA. Teachers and principals may receive recruitment stipends in order for students to have equitable access to Appropriately Certified, experienced, and effective teachers and principals.

Recruitment

First Name	Last Name	School	Teacher/Principal	Grade Level	Content Area for Recruitment	Amount	Certification and Approved Areas <i>Charter schools are exempt.</i>	Reason for Stipend (Such as high need academic subject, low income school, under-represented minority teachers and teachers with disabilities, etc.)	Comments
			Please select... ▼			\$			

Total	\$	0
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Guidelines:

If the LEA plans to pay recruitment stipends, there must be a corresponding Strategy with Action Step in the LEA Integrated Action Plan in GME - Planning Tool.

There must be a Local Governing Board approved policy for recruitment stipend procedures for both teachers and principals.

The policy and procedures may be, but are not required to be uploaded into the Title II-A Related Documents section within the Grants Management System as part of the ESEA Consolidated Application.

There may be an indication that the policy and procedures were approved, such as a date stamp or minutes of the meeting showing that it was approved.

The policies/procedures must define the eligibility criteria for receipt of a recruitment stipend and include the following:

Teachers and/or Principals must meet Appropriately Certified requirements.

Charter school teachers are exempt from this requirement with the exception of special education teachers.

Teachers and/or Principals must be either new hires or transferring within or between schools for the purpose of equitable access.*

Directions:

The recruitment section is to be completed within the Grants Management System.

The spreadsheet must include the following:

The list of the teachers and/or principals who will be receiving a recruitment stipend.

The school assignment of each teacher and/or principal receiving a recruitment stipend.

The academic subjects each teacher will be assigned to teach based on the recruitment stipend.

The amount of the recruitment stipend being provided to each person.

The appropriately certified requirements for each teacher and/or principal.

FYI:

Recruitment stipends may include relocation expenses for teachers and principals.

New employees to an LEA may only receive a recruitment stipend one-time. It is not to be used as a signing bonus for returning teachers or principals.

Teachers and principals who are transferred within the LEA for the purpose of equitable access may receive a recruitment stipend multiple times.

This teacher/principal must have demonstrated a record of success in academic achievement prior to the funding payment.

Recruitment stipends for in-house LEA recruitment referrals are an allowable expense.

Recruitment stipends fall under 6100 with corresponding benefits in 6200.

* ESEA 1112(b)(2) Equitable access means that “low-income students and minority students are not being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

Retention Stipends

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Retention Stipends

Guidance on Retention Expenditures - (ESEA, Section 2103(b)(3)(B))

Local Education Agencies may utilize Title II-A funds to offer stipends for the purpose of retaining effective teachers and principals. Teacher assignments should be completed in such a way as to improve equitable access.*

Teachers and principals who are identified for a retention stipend should have a record of success in helping low-achieving, economically disadvantaged, and/or minority students improve their academic achievement.

Differential Payment Stipends are classified as a type of Retention Stipend, and will need to adhere to the same guidelines as identified for Retention Stipends (outlined below).

Retention

First Name	Last Name	School	Teacher/Principal	Grade Level	Content Area for Retention	Amount	Certification and Approved Areas <i>Charter Schools are exempt</i>	Evidence of Student Success (List three measures of student success as evidence of meeting criteria set by Board approved policy.)	Comments	
			Please select... ▼			\$				
Total						\$ 0				

Guidelines:

Retention stipends should be tied to a larger network of support for teachers and principals that includes individualized professional development, mentoring and coaching, and must be included in the LEA Integrated Action Plan (IAP) in GME - Planning Tool.

There must be a Local Governing Board approved policy for retention stipend procedures for both teachers and principals.

The policy and procedures may be, but are not required to be uploaded into the Title II-A Related Documents section within the Grants Management System as part of the ESEA Consolidated Application prior to funding.

There may be an indication that the policy and procedures were approved, such as a date stamp or minutes of the meeting showing that it was approved.

The policies/procedures must define the eligibility criteria for receipt of a retention stipend and include the following:

Teachers and/or Principals must meet Arizona Appropriately Certified licensure requirements.

Charter school teachers are exempt from this requirement with the exception of special education teachers.

The policy must outline how the Local Education Agency will determine teacher and/or principal success in improving academic achievement.

Multiple measures are to be used to generate a teacher's or principal's record of success.

(These may include value-added or growth measures, Student Learning Objectives, curriculum-based tests, baseline/post assessments, oral presentations, performances, or artistic or other projects.)

Individuals working in substitute or paraprofessional positions are NOT eligible for a retention stipend payment utilizing Title II-A funding. Appropriately certified teachers do not include those holding Emergency Certificates or Substitute Certificates.

A Teacher or Principal's Effectiveness Classification may not be the sole measure for demonstrating the "record of success" in improving academic achievement, although the Student Academic Progress portion of the evaluation system, in addition to the some of the measures listed above, may be used.

Retention stipends will be paid after the first day of the next school year. The funding must be allocated and spent within the current fiscal year's ESEA Consolidated application.

For example: if the funding was allocated in FY21, then draw down for the funding must also be from FY21.

Principals must demonstrate a record of successful leadership that results in low achieving students improving the academic achievement, particularly students from economically disadvantaged families, students from racial/ethnic minority groups, and students with disabilities.

Determination of principal retention stipends must include school level data along with other multiple data sources for student growth.

Directions:

The retention section is to be completed within the Grants Management System.

The spreadsheet must include the following:

The list of the teachers and/or principals who will be receiving a retention stipend.

The school assignment of each teacher and/or principal receiving a retention stipend.

The academic subjects each teacher will be assigned to teach based on the retention stipend.

The amount of the retention stipend being provided to each person.

The appropriately certified requirements for each teacher and/or principal.

The multiple measures used to determine a "record of success" in student achievement.

FYI:

A finalized retention section will be submitted at Completion Report.

* ESEA 1112(b)(2) Equitable access means that “low-income students and minority students are not being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

Retention stipends fall under 6100 with corresponding benefits in 6200.

Assurances

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Each LEA shall provide assurances that the LEA will:

1) Comply with Section 8501 (regarding participation by private school children and teachers).

☒ * Yes

2) Coordinate professional development activities authorized under this part (Title II-A) with professional development activities provided through other Federal, State, and local programs.

☒ * Yes

3) SUPPLEMENT AND NOT SUPPLANT: Ensure funds made available under this program shall be used to supplement, and not supplant, non-Federal funds that would otherwise be used for activities authorized under this program.

☒ * Yes

* Name typed in this box acts as a signature assurance that the above has happened or will happen.

Nancy McLendon

Capital Outlay Worksheet

Destiny School, Inc. (048701000) Charter District - FY 2022 - Low Risk - Global Hold(s): (2023) - ESEA Consolidated - Rev 1 - Title II Improving Teacher Quality

Subtotals by Object Code

Object Code	Subtotal
6731	\$ 0.00
6732	\$ 0.00
6733	\$ 0.00
6734	\$ 0.00
6735	\$ 0.00
6736	\$ 0.00
6737	\$ 0.00
6738	\$ 0.00
6739	\$ 0.00
0190	\$ 0.00
Total	\$ 0.00

Capital Outlay Worksheet

Quantity	Cost per Unit	Tax, Shipping & Handling	Object Code	Item Description	Purpose	Total
	\$	\$	Please select...			\$ 0.00
Grand Total						\$ 0.00

USFR for Arizona School Districts (6731-6739)

Expenditures for initial, additional, and replacement equipment in the categories below. Also, include the present value amount of capital leases of equipment in the year of acquisition. Periodic lease payments should be coded to expenditure object codes 6832 and 6842.

Equipment should be classified in the applicable detailed object codes below and cannot be paid for from the M&O Fund.

EXPENDITURE OBJECT CODES

Cost Less than \$5,000*	Cost \$5,000 or More*	Equipment Categories
6731 and/or 6732	6733	Furniture and Equipment (see examples below)
6734 and/or 6735	6736	Vehicles (Buses, cars, trucks, vans, etc.)
6737 and/or 6738	6739	Technology-related Hardware and Software (see examples below)

* Arizona school districts do not use a dollar threshold for determining whether an item is equipment or a supply. The detailed equipment classifications above allow correct coding of equipment in accordance with Arizona requirements and separate identification of lower cost items for federal grant reporting, including indirect cost reporting.

An item should be coded as equipment if it is included in the examples below or if it meets all three equipment criteria below the tables. Items listed as equipment examples below should not be evaluated using the equipment criteria. The examples are provided to ensure consistent treatment by all districts. Also, the examples include certain items that are exceptions to the equipment criteria, such as component parts.

Furniture and Equipment Examples (Object codes 6731-6733)

Athletic Equipment	Furniture/Furnishings	Fixtures
• Blocking Sleds	• Bookcases	• Bleachers (indoor)
• Chalk line dispensers	• Chairs	• Ceiling fans
• Fitness Machines	• Desks	• Chalkboards/Whiteboards
• Goal posts (movable)	• Filing Cabinets	• Drinking fountains
• Helmets/Pads	• Large area rugs	• Hot water heaters
• Hurdles	• Tables	• HVAC units
• Mats	• Component Parts	• Light fixtures
• Nets (Tennis/Volleyball)	• A/C compressors	• Sinks
• Tackling dummies	• Automotive engines	• Toilets
• Weights	• Automotive transmissions	• Wall mirrors

Other Equipment*

• Appliances (kitchen)	• Auto Diagnostic machines	• Bar code scanners
• Battery chargers	• Cameras (photo & video)	• Cash registers

• Copiers (off-network) • Key cutters • Leaf blowers • Paint sprayers • Sewing machines • TVs • Washers/Dryers	• DVD/Blu-ray players • Kilns • Microwaves • Power tools • SPED assistance equipment • Two-way radios • Welders	• Floor jacks • Laminators • Musical Instruments • Satellite dishes • Telephones • Vacuums
* Items may be coded to Technology-related Hardware and Software if connected to a computer network.		

Technology-related Hardware & Software Examples (Object codes 6737-6739)		
• Computers (tablets, laptops, etc.) • Computer monitors • Copiers (on-network)	• Network equipment • Projectors • Printers	• Scanners • Smart Boards • Software (Non-instructional)

Equipment Criteria
If an item is not included in the examples above, it should be coded as equipment if it meets ALL of the following:
1. Typically has a useful life of at least one year.
2. Typically repaired rather than replaced when worn or damaged.
3. An independent unit that retains its original shape, appearance, and character with use and does lose its identity through fabrication or incorporation into a different or more complex unit or substance.

DISCLAIMER FOR CHARTER SCHOOLS
All capital items with a unit cost of \$5000 or greater MUST be coded as 0190 in your budget and included on this Capital Outlay Worksheet.
All capital items with a unit cost less than \$5000 MUST NOT be coded as 0190 in your budget and MUST NOT be included on this Capital Outlay Worksheet.

Related Documents

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Optional Documents		
Type	Document Template	Document/Link
Other	N/A	